

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 1**

**Sht. No. 1824
October 27, 2015**

OFFICIAL MINUTES

Members Present: Carl Calarco, Connie Hellwig, Nicole Klein, William Murphy, Roger Spell, James Wiley, Leonard Zlockie

Members Absent: None

Staff Present: Mark Ward, Melissa Sawicki, Aimee Kilby, Robert Miller

Staff Absent: Connie Poulin

Others Present: Joshua Hatcher (Eville Times), Sharon Turano (The Villager), Lindsey Robinson & Leah Westfall (Sr. Class Officers)

Call to order of meeting

President Calarco called the regular meeting of October 27, 2015 of the Ellicottville Central School Board of Education to order at 7:36 p.m. The pledge to the flag of the United States was recited.

Roll Call

None

Changes, Additions and Deletions to the Agenda

Additions:

- 8d. NYSSBA Conference (Carl Calarco & Roger Spell)
- 13b. Add: Approval of Sr. Class Trip to Philadelphia & Ocean City, MD (May 2016)
- 13 e. Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent, approval of Erika Stang to complete one (1) hour of classroom observation in Ms. Diana Olson's classroom for her PSY 2520 Child Development Class. Ms. Stang is a student at Jamestown Community College.
- 14g. Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent, approval of Tracie Rapacioli-Myers to the position of full-time teacher assistant effective October 28, 2015. This position carries a three year probationary period effective October 28, 2015 and ending on October 28, 2018. Mrs. Rapacioli-Myers will receive a prorated salary of \$22,126 for the 2015/2016 school year.
- 14j. Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent, approval of Sarah Gardiner to the substitute teacher list (certified) at a rate of \$88.00 per day. This position is contingent upon a successful fingerprint clearance from New York State.
- 14k. Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent, approval Jesse McMahon-Eagan to the position of part-time teacher aide effective October 28, 2015 at a rate of \$9.50 per hour. This position carries a one year probationary period effective October 28, 2015 and ending on October 27, 2016.

Public Comment

None

Approve Agenda

Moved by Zlockie, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve the agenda for the October 27, 2015 Board of Education meeting with the additions.

**Yes – 7
No – 0
Carried**

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 2**

**Sht. No. 1824
October 27, 2015**

Presentations & Reports

Class of 2016 Trip (May 2016) – Lindsey Robinson and Leah Westfall were at the board meeting to present the proposed Class of 2016 trip to Philadelphia, PA and Ocean City, MD in May 2016. The proposed trip has students leaving on Saturday, May 14, 2016 and returning on Tuesday, May 17, 2016. The students will tour the Franklin Institute, have a dinner cruise, tour Carpenter’s Hall, Congress Hall, Betsy Ross’ House, the Liberty Bell, Christ Church, Franklin Court and Independence Hall. They will leave Philadelphia and go to Ocean City and have a day on the Boardwalk and beach.

Superintendent Ward and President Calarco thanked Ms. Robinson for her presentation.

MS/HS Principal Robert Miller stated that as Class President, Lindsey also worked to get senior privileges for the class. He stated that she developed a plan and permission slip with guidelines. The slip has to be signed by four teachers, the student, parents and principal.

Communications, Commendations

- a. **Capital Project Update** – Superintendent Ward stated that the lockers for the hallway came in and they are a foot short. They are 5 ft instead of 6 ft. He stated that they will be returned. The sound board training took place for the gym. Work is being done on the bell/clock display case. Tile has been picked out for the south entrance. Benches and garbage cans have been ordered for the hallway and gym. Campus has a list of several hundred items to work through (some are small and some are large). There will be training on November 2 and 3 for the lighting. The divider in the gym is up and working. Protection for the stage has been ordered, but the protection for the bleacher still needs to be ordered. Ventilation in the elementary works really well, but the fans are loud. The company has been put on notice.

Informational Items

- a. APPR Negotiations - Superintendent Ward stated that the administrators, APPR and ETA have met several times. He stated that he is going to send out a request for a waiver. There simply is not enough time to write a plan on time. He stated that if the plan is not in place by March 2016 the district will have to request a second waiver.
- b. Emergency Management Plan - has been updated (phone numbers, etc.). Minor updates have been made. Plan has to be submitted each October to the state. New York State has developed a new template and ECS will be in compliance with the new format in October 2016. Sgt. Tom Kelly from the New York State Police stated that Albany complimented the flip charts that are being used in Western New York Counties.
- c. Technology Committee Meeting will be held on Tuesday, November 2, 2015 at 3:05 pm in HS Library.
- d. NYSSBA Conference (NYC) – Roger Spell stated that everyone should try and a NYSSBA conference. He stated that it is a great way to hear about what is going on in other school districts around the state. He stated that a neighboring school district attended Superintendent Ward’s presentation on “Sports Mergers”. He added that next year the conference will be held in Buffalo. President Calarco stated that it was nice to have Superintendent Ward give a presentation on “Sports Mergers”. He stated that the presentation was really relevant to our end of the state. He encouraged board members to attend the conference in Buffalo next October. He stated that he couldn’t believe what issues other districts deal with.

Superintendent’s Report

- a. APPR – covered above
- b. Policies – later in agenda.
- c. Authorize sale of van.
- d. Executive Session at end of meeting regarding contractual and personnel (1) issues.
- e. Americorp Program – County funding has been canceled. ECS depended on funding for positions. Wonderful program. Will write letter in support of program. Sue Feldbauer did a fantastic job running the program for the county. Leaves ECS in a dilemma of what to do with two people who were going to be Americorp Workers. They work directly with children, so we will need one part time and one full time person potentially to fill the void.

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 3**

**Sht. No. 1824
October 27, 2015**

Consent Items

Moved by Klein, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools:

- a. That the board approve the minutes of the meetings of October 6, 2015
- b. Acknowledgement of the October 7 and October 21, 2015 Claims Auditor Reports

**Yes – 7
No – 0
Carried**

Committee Reports

Health & Safety – Nicole Klein stated that the School Safety Plan was updated. It will be reviewed annually. Flip Charts will be reviewed with staff and substitutes (annually as well). Discussion about the strobe lights and their installation. Health Office – discussion about new field trip protocols and concussion management. Air Exchange working fine, but noise level is too high due to the fans.

Old Business

None

New Business

Moved by Hellwig, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to accept the bid of \$400 from Chaffee-Howbill Auto Parts (Chaffee, NY) for the surplus 2004 Ford Van.

**Yes – 7
No – 0
Carried**

Moved by Klein, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of 8th Grade Class Trip to Washington, D.C. (June 2016) and the Senior Class (2016) trip to Philadelphia, PA and Ocean City, MD (May 2016).

**Yes – 7
No – 0
Carried**

Moved by Murphy, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following surplus items to be sold on Auctions International: Rockwell Model 18 Planer, Power Matic Sander, Rockwell Scroll Saw, Delta Table Saw with accessories, Cafeteria Tables, Rockwell Wood Lathe.

**Yes – 7
No – 0
Carried**

Moved by Klein, seconded by Wiley, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the book “The Wave” by Todd Strasser to be used in English class.

**Yes – 7
No – 0
Carried**

Moved by Murphy, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent, approval of Erika Stang to complete one (1) hour of classroom observation in Ms. Diana Olson’s classroom for her PSY 2520 Child Development Class. Ms. Stang is a student at Jamestown Community College.

**Yes – 7
No – 0
Carried**

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 4**

**Sht. No. 1824
October 27, 2015**

Personnel

Moved by Zlockie, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following Winter 2016 Sports coaches and advisors:

•Boy's Varsity Basketball:	Dave McCann
•Boy's Junior Varsity Basketball:	Matt Finn
•Boy's Modified Basketball:	Chris Keenan
•Girl's Varsity Basketball:	Chad Bartoszek
•Girl's Junior Varsity Basketball:	Tim Bergan
•Girl's Modified Basketball:	Tammy Eddy
•Volunteer Assistant Coach (Basketball):	Katie Taylor, Chelsea Cole
•Basketball Cheerleading Advisor (traditional sideline) contingent upon numbers:	Diana Olson
•Weight-Lifting/Training:	Mary Neilon
•Boy's & Girl's Bowling:	Kevin Eagan
•Alpine Skiing:	Kelly Fredrickson

**Yes – 7
No – 0
Carried**

Moved by Hellwig, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Charlotte Stock to the substitute teacher list (non-certified) at a rate of \$78.00 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7
No – 0
Carried**

Moved by Zlockie, seconded by Klein, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Emily Arena to the substitute teacher aide list at a rate of \$9.00 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7
No – 0
Carried**

Moved by Wiley, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Lucas Yerpe to the substitute teacher list (non-certified) at a rate of \$78.00 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7
No – 0
Carried**

Moved by Murphy, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Patricia Waldron as a Class of 2018 Advisor for the 2015-2016 school year.

**Yes – 7
No – 0
Carried**

Moved by Klein, seconded by Wiley, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Kim Opferbeck and Tammy Eddy as 8th Grade Class Advisors for the 2015-2016 school year.

**Yes – 7
No – 0
Carried**

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 5**

**Sht. No. 1824
October 27, 2015**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent, approval of Tracie Rapacioli-Myers to the position of full-time teacher assistant effective October 28, 2015. This position carries a three year probationary period effective October 28, 2015 and ending on October 28, 2018. Mrs. Rapacioli-Myers shall receive a prorated salary of \$22,126 for the 2015/2016 school year.

**Yes – 7
No – 0
Carried**

Moved by Hellwig, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent, approval of Randy Wisner to the position of Full-Time Maintenance Mechanic effective November 2, 2015. Randy Wisner shall receive a salary of \$15.00 per hour for the 2015/2016 school year. This position carries a one-year probationary period which will begin on November 2, 2015 and commence on November 2, 2016. This position is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7
No – 0
Carried**

Moved by Zlockie, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Dave McCann and Crystal Wilder as Class of 2016 Advisors for the 2015-2016 school year.

**Yes – 7
No – 0
Carried**

Moved by Hellwig, seconded by Klein, upon the recommendation of Mark J. Ward, Superintendent, approval of Sarah Gardiner to the substitute teacher list (certified) at a rate of \$88.00 per day. This position is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7
No – 0
Carried**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent, approval Jesse McMahon-Eagan to the position of part-time teacher aide effective October 28, 2015 at a rate of \$9.50 per hour. This position carries a one year probationary period effective October 28, 2015 and ending on October 27, 2016.

Discussion: Superintendent Ward stated that Mr. McMahon-Eagan will be working five hours a day, with a student with an IEP.

**Yes – 7
No – 0
Carried**

Principals Reports

Connie Poulin – Elementary Principal/CSE-CPSE Chairperson

- Absent

Robert Miller – MS/HS Principal

- Homecoming
- Cattaraugus County Prevention Needs Assessment
- SAANYS Conference
- SLO Pre-Testing/ Writing SLO's
- Senior Privileges
- W!se Gold Star Teacher
- Special Performance at Fall Concert (BP))

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 6**

**Sht. No. 1824
October 27, 2015**

Policies

1st reading of the following policy updates:

- 1110 School District and Board of Education Legal Status and Authority
- 1320 Nomination and Election of Board Officers and duties of the President and Vice President
- 1335 Appt and Duties of the Claims Auditor
- 1337 Duties of the School Attorney
- 1410 Policy and Administrative Regulations
- 1520 Special Meetings of the Board of Education
- 2110 Orienting and Training New Board Members
- 3110 Media/Municipal Governments/Senior Citizens
- 3212 Use of Service Animals
- 3280 Use of School Facilities, Materials & Equipment
- 3281 Use of Facilities by Boy Scouts & Patriotic Youth Groups
- 3310 Public Access to Records
- 3510 Emergency School Closings
- 5110 Budget Planning and Development
- 5220 District Investments
- 5230 Acceptance of Gifts, Grants and Bequests to the School District
- 5570 Financial Accountability
- 5633 Pest Management and Pesticide Use
- 5640 Smoking/Tobacco Use
- 5670 Records Management
- 5672 Information Security Breach and Notification
- 6460 Jury Duty
- 6572 Employment of Retired Persons
- 7133 Education of Homeless Children and Youth
- 7242 Student Directory Information
- 7460 Constitutionally Protected Prayer in the Public Schools

Discussion: Bill Murphy asked for clarification on policy #3212 Service Animals. He stated that one paragraph states canine only, and then later in the policy it refers to miniature horses. This policy will be removed from the audit and not be on the agenda for a second reading at the next meeting.

Moved by Spell, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the deletion of the following policies:

- 1120 Board of Education Authority
- 1339 Duties of the Internal Auditor
- 3231 Complaints & Grievances – Employees

**Yes - 7
No - 0
Carried**

Discussion Items:

None

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 7**

**Sht. No. 1824
October 27, 2015**

CSE/CPSE Recommendations:

Moved by Murphy, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the following resolution: **BE IT RESOLVED** by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District's Committee on Special Education (#900500898, 900423394, 900297536, 900500412, 900500941, 900500062, 900500530, 900500101, 900500455) at its meeting on October 27, 2015 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations (September 1-30, 2015).

**Yes - 7
No - 0
Carried**

Executive Session

Moved by Hellwig, seconded by Spell, to enter into executive session at 9:14 pm to discuss a contractual item and one personnel matter.

**Yes - 7
No - 0
Carried**

Moved by Hellwig, seconded by Zlockie to come out of executive session at 10:10 pm and return to the regular meeting.

**Yes - 7
No - 0
Carried**

Adjournment of Meeting

Moved by Klein, seconded by Murphy, to adjourn the regular meeting of October 27, 2015 at 10:11 p.m.

**Yes - 7
No - 0
Carried**

District Clerk

Deputy District Clerk